

## Application of Intent for the USEF Para Dressage Athlete of Honor Award

The Qualifying Requirements for the USEF Athlete of Honor Award are now available. Please select <u>HERE</u> for the Qualifying Requirements, Qualifying Competition Calendar. The Application of Intent must be submitted electronically.

To access the application of intent:

- 1. Sign into your USEF account at www.usef.org
- 2. In your Member Dashboard, select the blue tile labeled 'Athlete Dashboard'
- 3. Select the blue tile labeled 'Commonly Ridden Horses' you will need to make sure the horse(s) you wish to earn an invitation for Festival are listed here.
- 4. Return to your 'Athlete Dashboard'
- 5. Select the blue tile labeled 'Online Applications'
- 6. Leave the 'Date Range' boxes blank.
- 7. In the 'Title' box blank type para, young horse, children, grand prix, etc. for your respective division
- 8. Select the red Search button
- 9. Scroll down the page until you find the application
- 10. Very Important: Leave the 'Submit App For' box blank unless you are submitting the application on behalf of another athlete and NOT signed into his/her USEF Member Dashboard
- 11. Select the 'Apply' button
- 12. Follow the steps from here.

<u>USEF PARA DRESSAGE ATHLETE OF HONOR AWARD APPLICATION</u> – Please read the application paragraph in the Qualifying Criteria very carefully, and note that deadlines will be adhered to with <u>no exceptions</u>.

Monday, June 17, 2024

**Application Deadline** 

Additional horses must be added to an existing application by June 17, 2024. No application will be accepted after June 17, 2024.

Upon submission of your application, an automatic email will be sent confirming the date your application was received. Therefore, please ensure the email listed on the application is current. If you do not receive an acknowledgment of your application, **IT IS YOUR OBLIGATION** to contact USEF to determine if it has been received.

Please read everything very carefully, especially the Qualifying Requirements and Application of Intent!

Please feel free to contact Laureen Johnson, Director of Para Dressage Programs at US Equestrian with any <u>questions: lkjohnson@usef.org</u>